



Ref: \_\_\_\_\_

Date: \_\_\_\_\_

## THE PLAYHOUSE APPLICATION FORM

Application for the post of: \_\_\_\_\_

Applicants should complete the application form fully. The Playhouse reserves the right to select for interview using the information contained in this application form, to be the most suitable in terms of experience, qualifications and other requirements for the post.

**APPLICATIONS MUST BE RETURNED NO LATER THAN**  
**(See Advert for date)**

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### **PERSONAL DETAILS**

SURNAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NO. Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

National Insurance Number: \_\_\_\_\_

DO YOU HAVE ANY DISABILITY WHICH COULD AFFECT YOUR APPLICATION?

YES       NO

IF YES REGISTRATION NUMBER: \_\_\_\_\_

DO YOU HAVE A FULL CURRENT DRIVING LICENCE?     YES       NO

DO YOU HAVE ACCESS TO YOUR OWN TRANSPORT?     YES       NO

<b>EMPLOYMENT HISTORY</b>
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**PRESENT EMPLOYMENT**

Name & Address of Employer	Date Started	Position Held	Salary	Date Left & Reason For Leaving

**PREVIOUS EMPLOYMENT**

Please give details by starting with your most recent position first.  
Continue on a separate sheet if needed.

Name & Address of Employer	Date Started	Position Held	Salary	Date Left & Reason For Leaving

## **EXPERIENCE**

Please state how your experience to date (either at work, through education, or in a voluntary capacity) is relevant to the post you are applying for:

Please continue on a separate sheet, if required.

## **OTHER INFORMATION**

Please describe any other activities/information which may be of interest in relation to this application:

Please continue on a separate sheet, if required.

## **EDUCATION AND TRAINING**

### **SECONDARY EDUCATION**

<b>Examining body</b>	<b>Subject (and level)</b>	<b>Grade and result</b>	<b>Year</b>

### **FURTHER EDUCATION (Full-Time and Part-Time)**

<b>Educational Institution</b>	<b>Qualification obtained</b>	<b>Subjects units</b>	<b>Grade and result</b>	<b>Year obtained</b>	<b>Exams pending</b>

**PROFESSIONAL QUALIFICATION/MEMBERSHIP**

<b>Name of Prof. body</b>	<b>Membership status</b>	<b>Qualification</b>

**OTHER TRAINING COURSES ATTENDED**

Please provide details of any other relevant courses/training not identified above:

Please continue on a separate sheet, if required.

## REFERENCES

Please give details of two people (not relatives), one of who must be a previous employer, which may be approached for a reference relating to your suitability for this post.

**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Address:** \_\_\_\_\_

\_\_\_\_\_

**Occupation:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_ **Telephone No:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

Are you willing to be contacted prior to interview?

YES       NO

## DECLARATION AND SIGNATURE

I hereby make application for the post of: \_\_\_\_\_

I understand and accept that the particulars given are complete and correct to the best of my knowledge. Any candidate found to have false information or to have wilfully suppressed any material would be liable to disqualification and, if in post, dismissal.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please check that all sections are completed and any additional sheets are enclosed.**

Please return completed application to:

**The Chief Executive  
The Playhouse  
5-7 Artillery Street  
L.Derry  
Northern Ireland  
BT48 6RG**